

Wisconsin Department of Regulation & Licensing

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PHARMACY EXAMINING BOARD

INFORMATION FOR PHARMACISTS LICENSED IN ANOTHER STATE SEEKING LICENSURE IN WISCONSIN

Applicants currently registered to practice as a pharmacist in another state and who has graduated from a school, college or department of pharmacy approved by the board, may file an application for licensure by reciprocity (Ch. 450, Stats.).

APPLICATION STATUS

Once an application is filed with the Department we will mail you a check sheet within 10-15 working days. The check sheet will include an identification number that allow you to check the status of your application by calling the **Interactive Voice Response System, (608) 261-7925**. The Interactive Voice Response System will inform you of any requirements not met. You may also check the status of your application on our website: <http://drl.wi.gov>. Look under "Application Status."

It is your obligation as an applicant to see that the items listed as "Is Required" are forwarded to the Department of Regulation and Licensing. The Department will not contact other agencies or jurisdictions for information/documents to complete your application. We will update check sheets within 15 working days of receipt of documents. An application is not considered complete until we receive all the required documents and fees.

Once your application is complete, check the department's website: <http://drl.wi.gov>. Look under "License Lookup Information" for your official credential number and grant date.

INSTRUCTIONS TO APPLICANT APPLYING FOR LICENSURE BY RECIPROCITY

- ☐ 1. Completed and notarized application (Form #608) with appropriate fees.
- ☐ 2. Complete page 6 of 6 (Form #608) Social Security Number.
- ☐ 3. Complete the "NABP Preliminary Application for Transfer of Pharmaceutic Licensure" at www.nabp.net. Mail the completed Preliminary Application and required fee to the National Association of Boards of Pharmacy, Mr. Carmen A. Catizone, Executive Director/Secretary, 1600 Feehanville Drive, Mount Prospect, IL 60056. Once NABP completes your application, they will mail an official transfer application report directly to you. Please notarize this report and forward the completed NABP OFFICIAL REPORT to the Department of Regulation and Licensing, Pharmacy Examining Board, PO Box 8935, Madison, WI 53708-8935.
- ☐ 4. Complete the "Eligibility for Transfer of Pharmaceutical Licensure Based on Active Practice of Pharmacy" (Form #1303) to determine whether any state board examinations may be waived. Submit this form with the "Pharmacist Licensure" application to the Department of Regulation and Licensing, Pharmacy Examining Board, P.O. Box 8935, Madison, WI 53708-8935. Note: Determination cannot be made until this form and the NABP Official Report is received.
- ☐ 5. FPGEC Certification (Foreign graduates only).
- ☐ 6. Copy of Translated Diploma (Foreign graduates only).
- ☐ 7. Complete MPJE registration form and attach required fee. Forward fee and form to NABP, 1600 Feehanville Drive, Mount Prospect, IL 60056, 847-391-4406.
- ☐ 8. Copy of document regarding any name change or address change other than filed previously with the board.
- ☐ 9. Convictions and Pending Charges form #2264 if applicable.

Your application, fees, and all required documents must be on file in the board office no later than 4:30 PM 45 days prior to the date of the examination.

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FOREIGN GRADUATES: Applicants must be certified by the FPGEC. Submit evidence of having obtained certification by the Foreign Pharmacy Graduate Examination Committee. Information on the FPGEC can be obtained from: NABP, 1600 Feehanville Drive, Mount Prospect, IL 60056, 847-391-4406, www.nabp.net.

DEFINITIONS

"Active practice of pharmacy" means having engaged in at least 2,000 hours of the practice of pharmacy within the 12 months preceding application for licensure in Wisconsin or at least 2,000 hours of the practice of pharmacy comprised of no less than 500 hours in each of 3 of the 4 twelve month periods preceding application for licensure in Wisconsin." (Wis. Admin. Code § PHAR 2.06(a))

"Practice of pharmacy" means any of the following: interpreting prescription orders; compounding, packaging, labeling, dispensing, counseling, and distributing drugs and devices; monitoring drug therapy and use; initiating, modifying or administering drug therapy in accordance with written guidelines or procedures previously established and approved for his or her practice by a practitioner authorized to prescribe drugs; participation in drug utilization reviews and drug product substitution as authorized in Ch. 450, Stats.; proper and safe storage and distribution of drugs and devices and maintenance of proper records of drugs and devices; providing information on prescription and non-prescription drugs and devices which may include, but is not limited to, advice on therapeutic values, hazards and the uses of drugs and devices, and performing those acts, services, operations or transactions necessary in the conduct, operation, management and control of a pharmacy."

A recent change in the law, Wis. Stats., § 450.03(1)(g), now also permits an otherwise unlicensed person to practice pharmacy in this state if:

- 1) they are licensed as a pharmacist in another state,
- 2) they file an application for a pharmacist license in Wisconsin pursuant to Wis. Stats., § 450.05,
- 3) they work under the direct supervision of a person licensed as a pharmacist by the board, and;
- 4) they work during the period before which the board takes final action on their application.

Accordingly, the board in its internship rule definitions at Wis. Admin. Code § Phar 17.02(4), has included this class of persons within the definition of 'intern'. The board took this action to clarify that persons performing pharmacy practice under Wis. Stats., § 450.03(1)(g), would be considered interns under Wis. Admin. Code § Phar 7.01.

To practice as an intern there is nothing to file with the board EXCEPT an application for licensure under Wis. Stats. § 450.05. No other internship credit hours are needed or reported in order to qualify for licensure under Wis. Stats. § 450.05.

PLEASE NOTE: If you are currently licensed as a pharmacist in another state, you CAN NOT practice pharmacy as an intern UNTIL you file an application for licensure in Wisconsin under Wis. Stats. § 450.05. You could perform job duties as a pharmacy technician under Wis. Admin. Code § Phar 7.015 whether or not you file an application for licensure in Wisconsin under Wis. Stats. § 450.05.

REQUIRED EXAMINATIONS

Competencies tested are the basic principles of the practice of pharmacy and are limited to those competencies to protect public health and safety. (Ch. PHAR 4.02.)

A candidate who is found to have been engaged in the active practice of pharmacy will **ONLY** be required to take the MPJE.

A candidate who is found **NOT** to have been engaged in the active practice of pharmacy will be required to take the MPJE and the Patient Consultation examination component of the Practical examination.

1. Verification of completion of the NAPLEX or NABPLEX examination from the state of original licensure.
2. **MULTISTATE PHARMACY JURISPRUDENCE EXAMINATION (MPJE)** (website: www.nabp.net):
The MPJE is a computer-adaptive examination developed by the National Association of Boards of Pharmacy (NABP). The MPJE Registration Bulletin provides information on test dates, registration information and content of the MPJE examination at www.nabp.net.
3. **PRACTICAL EXAMINATION:**
The Wisconsin patient consultation examination is a practical examination that is conducted in Madison. Approximately 10 days before the scheduled date of the examination, an admission ticket will be mailed to each eligible candidate.